

Checklist for National German Visa
-Language-Course (except study applicant)-

Before filling out the application form and booking the appointment for applying for the visa, please prepare the following documentation completely and carefully:

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid passport (issued within the passes 10 years and signed personally), with at least 2 empty pages
<input type="checkbox"/>	Completely filled out and signed application form , 2-times
<input type="checkbox"/>	Copy of the data page of your passport , 2-times
<input type="checkbox"/>	Motivation-letter , 2-times
<input type="checkbox"/>	Booking-confirmation of language-school , stating the number of lessons included in the booked course and confirmation of payment of the course-fee, plus 2 copies (the language-course has to include at least 18 lessons per week. To avoid any delays during the processing of your application, due to possible higher requests by the relevant alien's authority, we recommend booking language-courses offering at least 20-22 lessons per week).
<input type="checkbox"/>	Proof of previous knowledge of the German language (recommended: at least B1) , plus 2 copies
<input type="checkbox"/>	Curriculum Vitae in German or English, 2-times
<input type="checkbox"/>	Financial proof in the following form: <ul style="list-style-type: none"> - blocked account in Germany, on the name of the applicant, with a minimum credit balance of 853,- € per intended month of stay and a comment that the owner of the account can only dispose of 853,- € per month.
<input type="checkbox"/>	3 current, identical and biometric passport-pictures (not older than 3 months)
<input type="checkbox"/>	Taiwanese ID-card or ARC, plus 2 copies
<input type="checkbox"/>	Usually on request, shortly before the visa is issued: <ul style="list-style-type: none"> - intended date of entry - Proof of health-insurance, in original plus 2 copies

Please prepare two complete sets of the above mentioned documentation and also bring the originals. **Please do NOT staple any documents!**

In case, that documents cannot be presented in **English or German**, a relevant translation has to be enclosed.

Please note that the German Institute reserves the right to **request additional documentation in individual cases.**

Your application will be sent off to the relevant authorities in Germany for processing. **The processing takes about 8 weeks. The processing time is depending on the individual case. The German Institute is not in the position to influence or speed up the processing time in any way.** We kindly ask to not contact us for any status updates during the processing time and thank for understanding that inquiries of these kinds cannot be answered. As soon as the authorities in Germany finished processing the application, we will immediately get in contact with you visa email.

The handing over of the above mentioned documentation does not guarantee the issuance of a visa!

Only complete application can be processed. We reserve the right to reject incomplete applications.

The visa-fee is 75,- € payable in the equivalent in Taiwan Dollar in cash or via credit card. After handing over the application, no fees can be refunded.

Important notice:

If you plan to study immediately after finishing the language-course in Germany, it is necessary that you apply for right kind of visa from the beginning on (study-applicant or study-visa), since you would have to leave Germany and apply for the study-visa from Taiwan otherwise.

A visa for a language-course visit cannot be changed into a study-visa in Germany!

You are not allowed to pursue any kind of employment if you are in the possession of an ordinary language-course visa!